

Glen Hoffmann, Ph.D.

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FREELANCE COPY EDITOR • SCHOLARLY AND NONFICTION EDITOR

Scholarly Nonfiction | Humanities | Trade Nonfiction | Chicago Style

Editorial Specialties: Philosophy | History | History of Science | Sociology | Memoir | Biography

Freelance copy editor specializing in scholarly and trade nonfiction, with particular expertise in philosophy and the humanities. Experienced in editing book-length manuscripts for university and trade presses, including complex references, notes, bibliographies, and discipline-specific terminology. Skilled in CMOS, APA, AP, CP, and publisher house styles.

"Glen edited a pair of complex philosophy of science book manuscripts for us at the University of Calgary Press. His work, including technical editing and author relations, was top-notch. We plan to use him on a third manuscript. Highly recommended."

—Brian Scrivener, Publisher at University of Calgary Press

Software: Microsoft Word (Track Changes), Adobe Acrobat, Google Docs, Microsoft Excel

Style Guides: *The Chicago Manual of Style* (CMOS), APA, AP, *Canadian Press Stylebook*, *The Canadian Style*

SELECTED EDITORIAL PROJECTS

Copy Editor, British Society for the Philosophy of Science series, University of Calgary Press

- Copyedited scholarly philosophy of science manuscripts for publication
- Edited references, notes, bibliographies, and discipline-specific terminology in Chicago style

Copy Editor, Wilfrid Laurier University Press

- Copyedited a scholarly sociology monograph
- Performed consistency editing, reference checking, and author querying

Copy Editor, University of Pittsburgh Press

- Copyedited a scholarly history of science manuscript for publication
- Edited notes, bibliography, archival citations, and specialized historical terminology in Chicago style

Copy Editor, ECW Press

- Copyedited two trade nonfiction manuscripts (career/business and true crime) for publication
- Edited for consistency, style, grammar, punctuation, and adherence to house style

PROFESSIONAL EXPERIENCE

FREELANCE COPY EDITOR (2025–Present)

Copyedit scholarly and trade nonfiction manuscripts for university, trade, and independent presses, with particular expertise in philosophy and the humanities.

- Copyedit book-length manuscripts of 100,000+ words
- Edit notes, references, bibliographies, and archival citations

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Glen Hoffmann

- Develop and apply project-specific style sheets and publisher house styles
- Query authors on content, structural, and consistency issues
- Work directly with authors, managing editors, and production teams

OUR KIDS MEDIA, Mississauga, ON (2015–2025)

EDITOR, WRITER

Edited, wrote, and proofread long-form content for an educational media organization across print and digital platforms. Edited for clarity, style, accuracy, grammar, consistency, and readability.

Editing & Project Management:

- Managed freelance contributors for feature review writing (up to 10,000 words). Edited the reviews; coordinated review approval with the clients (schools); managed copyediting, layout, and print publication dates.
- For six years, updated, edited, and coordinated the production of the annual print guide, *Our Kids: Canada Private School Guide*. Coordinated editorial and production schedules.
- Established a style guide and introduced a clear editing process; created guidelines for writing articles and feature reviews. Streamlined the editing and writing processes to increase efficiency.

YORK UNIVERSITY, Toronto, ON (2011–2014)

ASSISTANT PROFESSOR, DEPARTMENTS OF PHILOSOPHY & HUMANITIES

- Taught undergraduate philosophy and humanities; conducted and published scholarly research

TORONTO METROPOLITAN UNIVERSITY, DEPARTMENT OF PHILOSOPHY, Toronto, ON (2004–2010)

ASSISTANT PROFESSOR (2006–2010) | INSTRUCTOR (2004–2006)

- Taught undergraduate philosophy; published peer-reviewed research

UNIVERSITY OF TORONTO, Toronto, ON (1996–2003)

INSTRUCTOR & TEACHING ASSISTANT, DEPARTMENT OF PHILOSOPHY

- Taught undergraduate philosophy while completing doctoral research

EDUCATION

Doctor of Philosophy in Philosophy, University of Toronto, Toronto, ON, 2003

Master of Arts in Philosophy, Western University, London, ON, 1995

Bachelor of Arts in Philosophy (Hons), Western University, London, ON, 1994

TRAINING

Copyediting for Books, Journals & Reports, Toronto Metropolitan University, Toronto, ON, 2005