

Glen Hoffmann, Ph.D.

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FREELANCE COPY EDITOR • SCHOLARLY AND NONFICTION EDITOR

Scholarly Nonfiction | Humanities | Trade Nonfiction | Chicago Style

A careful and engaging editor and writer with extensive experience in digital and print publishing, with a particular focus on copyediting and editing scholarly and nonfiction trade manuscripts. As a copyeditor, I focus on ensuring accuracy, precision, clarity, and consistency in manuscripts and professional content for a wide range of audiences. I regularly work with book-length manuscripts, and I enjoy collaborating with authors, editors, and publishers to prepare manuscripts for publication.

“Glen brings a sharp eye for detail, ensuring every piece of content is polished and precise. His mastery of grammar and punctuation consistently elevated the quality of our work, making information clear and accessible. Glen is a reliable and dedicated team member, and I recommend him for roles requiring meticulous editing skills and a high standard of professionalism.”

—Agatha Stawicki, Publisher at Our Kids Media

Technical skills: MS Office Suite (Word, PowerPoint, Excel, Publisher, Outlook), Adobe Acrobat, Google Suite, SEO, CMSs.

Style Guides: *American Psychological Association (APA); The Associated Press Stylebook (AP); The Canadian Style; The Canadian Press Stylebook (CP); The Chicago Manual of Style (CMOS).*

SELECTED EDITORIAL PROJECTS

Copy Editor, British Society for the Philosophy of Science series, University of Calgary Press

- Copyedited scholarly philosophy of science manuscripts for publication
- Edited references, notes, bibliographies, and discipline-specific terminology in Chicago style

Copy Editor, Wilfrid Laurier University Press

- Copyedited a scholarly sociology monograph
- Performed consistency editing, reference checking, and author querying

PROFESSIONAL EXPERIENCE

SELF-EMPLOYED (2025 – Present)

FREELANCE EDITOR

Copyedit scholarly and nonfiction trade manuscripts for university, trade, and independent presses. Specialize in philosophy and related humanities fields, including classics, history, literary theory, cultural studies, writing and composition, memoir, and biography. Experienced with book-length manuscripts, scholarly book series, and AP, APA, CP, and CMOS style guides.

- Work with academic and trade presses
- Copy-edit manuscripts of 100,000+ words
- Adept at editing scholarly book series
- Extensive experience working directly with authors and design teams

OUR KIDS MEDIA, Mississauga, ON (2015 – 2025)

EDITOR, WRITER

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Glen Hoffmann

Composed, edited, and proofread long-form articles (10,000-20,000 words) for an educational media organization offering a collection of consumer magazines, online platforms, social channels, blogs, and videos about education and learning. Revised documents for clarity, style, accuracy of facts, grammar, punctuation, spelling, format, and readability.

Editing & Project Management:

- Managed freelance contributors for feature review writing (up to 10,000 words). Edited the reviews; coordinated review approval with the clients (schools); managed copyediting, layout, and print publication dates.
- For six years, updated, edited, and coordinated the production of the annual print guide, *Our Kids: Canada Private School Guide*. Coordinated editorial and production schedules.
- Established a style guide and introduced a clear editing process; created guidelines for writing articles and feature reviews. Streamlined the editing and writing processes to increase efficiency.

YORK UNIVERSITY, Toronto, ON (2011 – 2014)

ASSISTANT PROFESSOR, DEPARTMENTS OF PHILOSOPHY & HUMANITIES

- Taught undergraduate philosophy and humanities courses; conducted scholarly research
- Published peer-reviewed articles and presented at academic conferences

TORONTO METROPOLITAN UNIVERSITY, DEPARTMENT OF PHILOSOPHY, Toronto, ON (2004 – 2010)

ASSISTANT PROFESSOR (2006 – 2010) | INSTRUCTOR (2004 – 2006)

- Provided engaging instruction in 10+ courses with an enrolment of 25-220 students.
- Published five articles in peer-reviewed philosophy journals.

UNIVERSITY OF TORONTO, Toronto, ON (1996 – 2003)

INSTRUCTOR & TEACHING ASSISTANT, DEPARTMENT OF PHILOSOPHY

- Taught four undergraduate courses: Introduction to Deductive Logic, Introduction to Epistemology, History of Analytic Philosophy, and Introduction to Probability and Inductive Logic (15-165 students per class).
- Published a Ph.D. thesis on the philosophy of language and epistemology.

EDUCATION

Doctor of Philosophy in Philosophy, University of Toronto, Toronto, ON, 2003

Master of Arts in Philosophy, Western University, London, ON, 1995

Bachelor of Arts in Philosophy (Hons), Western University, London, ON, 1994

TRAINING

Copyediting for Books, Journals & Reports, Toronto Metropolitan University, Toronto, ON, 2005